



PrepareRI Internship Application Rubric

Student Name: _____ Date: _____

Reviewer Name: _____

Use this rubric to score the student's internship application.

| Sections | Element of Review | Points Available | Points Awarded |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------|
| Program Interest | Applicant has clearly identified how the internship is relevant to post-graduation career plans | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Essay | Clearly states interest in PrepareRI Internship program | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Essay | Clearly describes a time displaying leadership or responsibility | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Essay | Clearly describes a mistake and how they would fix it if given the chance | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Grammar and Punctuation | No spelling errors No grammatical errors No punctuation errors | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Effort | Student's application demonstrates time and effort put into responses. Appears to have taken application process seriously | 3 points = Exceeds expectations 2 points = Meets expectations 1 point = Does not meet expectations | |
| Priority School Bonus | Applicant attends school in one of the following priority districts: Providence, Central Falls, Pawtucket, Woonsocket, Newport | 3 points = Attends priority school | |
| Total | | Maximum points: 18 Priority: 21 | |

PrepareRI Internship Application Rubric Definition

| Sections | Element of Review | Points Definition |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Program Interest | Applicant has clearly identified how the internship is relevant to post-graduation career plans | <p>3 points = Exceeds expectations: Thoughtful response was provided. Clearly articulates how the internship aligns or benefits post-graduation plans</p> <p>2 points = Meets expectations: Basic response was provided. Applicant did not elaborate enough</p> <p>1 point = Does not meet expectations: Response was provided but doesn't really address the question</p> |
| Essay | Clearly states interest in PrepareRI Internship program | <p>3 points = Exceeds expectations: Thoughtful response was provided. Applicant addresses the question. Articulates clear interest and motivation for participation</p> <p>2 points = Meets expectations: Basic response was provided. Applicant addresses the question but did not elaborate enough</p> <p>1 point = Does not meet expectations: Response was provided but doesn't really address the question</p> |
| Essay | Clearly describes a time displaying leadership or responsibility | <p>3 points = Exceeds expectations: Thoughtful response was provided. Applicant addresses the question. Clearly gives examples</p> <p>2 points = Meets expectations: Basic response was provided. Applicant addresses the question but did not elaborate enough</p> <p>1 point = Does not meet expectations: Response was provided but doesn't really address the question</p> |
| Essay | Clearly describes a mistake and how they would fix it if given the chance | <p>3 points = Exceeds expectations: Thoughtful response was provided. Applicant addresses the question. Clearly gives an example and explain how they would fix it</p> <p>2 points = Meets expectations: Basic response was provided. Applicant addresses the question but did not elaborate enough or did not explain how they would fix it</p> <p>1 point = Does not meet expectations: Response was provided but doesn't really address the question</p> |
| Grammar and Punctuation | No spelling errors No grammatical errors No punctuation errors | <p>3 points = Exceeds expectations: Writing uses proper grammar and punctuation 100% of the time</p> <p>2 points = Meets expectations: Writing has a few grammar and punctuation errors, but sentences flow well and able to read</p> <p>1 point = Does not meet expectations: Writing has numerous grammar errors that make the response difficult to read and understand</p> |
| Effort | Student's application demonstrates time and effort put into responses. Appears to have taken application process seriously | <p>3 points = Exceeds expectations: Much effort taken. Evidence that applicant answered all questions with careful thought and consideration</p> <p>2 points = Meets expectations: Some effort taken. Applicant answered questions but uses basic responses</p> <p>1 point = Does not meet expectations: Little to no effort taken. Applicant answered all questions but no evidence of careful thought or answers are mostly irrelevant</p> |