

# **SARS COVID-19**

## Overview

During unprecedented times such as this, additional policies are required to ensure the health and safety of all staff and students at William M. Davies, Jr. Career & Technical High School (Davies). The policies in this section are to be followed during times that the school is following Center for Disease Control (CDC) guidelines for pandemic safety.

**Approved 3/1/22**

**Effective March 4th, 2022 at 5:01PM**

## **Face Mask/Covering Policy**

### **1.1 Authority**

Pursuant to Executive Order of the Governor of RI, RI State Law, and Federal Law in response to the COVID-19 pandemic, the Davies Board of Trustees has the responsibility to ensure that regulations and guidance for wearing face masks/coverings in school and on school buses is followed.

### **1.2 Definitions**

Face masks or coverings may prevent the person wearing the mask from spreading respiratory droplets, which is known to spread COVID-19 infection. People may spread the virus before symptoms start. Some people who have the virus have no symptoms at all, but can still spread it to others. The mask or covering can protect others from getting the virus

Effective Face Masks or coverings may include:

- N-95, KN-95, KF-94 masks
- Medical Procedure (paper) masks that fit correctly
- Cloth masks made of tightly woven, breathable fabric that is at least two layers thick and fit correctly
- Face shields, gators, bandanas, scarves, ski masks, masks with vents or valves, masks that do not fit correctly, masks that cannot be worn correctly, masks that make it hard to breathe, or masks that are only one layer thick are not recommended as effective face masks.

### **1.3 Policy**

Mask-wearing is recommended for all people entering the building regardless of vaccination status.

Masks must be worn when using bus transportation to and from school or while using any school transportation for work-based Learning, field trips, job shadowing, site visits, etc., until no longer required by federal law, regulation, or order.

During athletic, academic, or extracurricular events and competitions, all Davies students and personnel must have a mask with them and available to wear at all times, and must follow the

guidance of local Superintendents (or their designee), site supervisors, and the Rhode Island Interscholastic League. Where mask wearing is required, masks should be worn in the following manner:

- The mask is to cover the mouth and nose, and it should be secured under the chin.
- All cloth coverings and masks should be washable after each day's use. Properly dispose of all disposable masks after each day's use.
- There should be no restriction in breathing due to the wearing of a mask or covering

### Supply

All Davies school occupants are encouraged to bring their own face masks or coverings. Disposable face masks will be available daily for Davies staff and students.

### Communication

- Signs communicating the importance of wearing of masks are posted throughout the building
- Direct outreach to students, parents, and staff to clarify mask policy and its importance to the health and safety of our community
- Information shared on school website about this policy and its importance to the health and safety of our community

### **1.4 Disclaimer**

This policy may be modified or discontinued at any time, at the sole discretion of William M. Davies, Jr. Career & Technical High School, based on updates to the guidelines set forth by the CDC, RIDOH, and RIDE. Davies reserves the right to modify this policy at any time without notice. Davies will notify employees of any such modifications via electronic communication.

# Responding to Positive Cases

## 1.1 Authority

The Center for Disease Control (CDC) and the Rhode Island Department of Health (RIDOH) have set forth guidelines for all schools to follow in the case that a student or staff member tests positive for COVID-19. This policy is in place in order to ensure the health and safety of the William M. Davies, Jr. Career & Technical High School (Davies) community and must be strictly adhered to.

## 1.2 Definitions

**Attestation Form** - A required document for all staff and students who are exhibiting symptoms of COVID-19. Symptomatic but not probable cases need only provide the Attestation Form to return to campus. Probable cases, Positive cases, or Close Contact cases are to include the Attestation Form with medical documentation in order to return to campus.

**Close Contact** - Anyone who has been within six (6) feet of an individual who has tested positive for COVID-19 for a period of time of fifteen (15) minutes or more over the course of a day.

**Isolation Area** - Designated area within the Nurse's office for symptomatic staff and students to wait to be evaluated by the Nurse and sent home.

**Positive Case** - Anyone who has been tested for COVID-19 and received a result of positive for SARS-CoV-2 from a laboratory.

**Probable Case** - Anyone who exhibits at least two of the following symptoms: fever, chills, rigors, myalgia, headache, sore throat, nausea/vomiting, diarrhea, fatigue, or congestion/runny nose; or at least one of the following symptoms: cough, shortness of breath, difficulty breathing, new olfactory disorder, or new taste disorder and has not yet been tested, or has not yet received results from a COVID-19 test.

**Symptomatic (not a Probable Case)** - When someone reports only one of the following symptoms: fever, chills, muscle aches, headache, sore throat, nausea/vomiting, diarrhea, fatigue, or congestion/runny nose. During school, it will be necessary to send someone home who is experiencing one of these symptoms. Attestation Form is required for return to school.

**Symptomatic (Probable Case)** - Having one of the following symptoms: cough, shortness of breath, difficulty breathing, or a new loss of smell or taste; or as having two or more of the following symptoms: fever, chills, muscle aches, headache, sore throat, nausea/vomiting, diarrhea, fatigue, or congestion/ runny nose. During school, it will be necessary to send someone home who is experiencing this level of symptoms. Attestation Form and medical documentation are required for return to school.

### **1.3 Symptomatic**

#### **Before School at Home**

Students or staff who identify as being symptomatic using the Davies Health Screening app before the school day begins **must stay home** as directed upon completion of the self-screening. Parents/guardians should seek medical advice for the student within 48 hours. Medical providers will determine if COVID-19 testing is needed.

Documentation is required to return to school for all who are exhibiting symptoms of COVID-19. Medical documentation is to either indicate that COVID-19 PCR testing is negative with no restrictions, there is no evidence of illness that restricts school attendance, or documents that the individual is no longer contagious. Return to school is not permitted without this documentation.

Students are expected to participate in Distance Learning while remaining at home. Students participating in Distance Learning due to identifying as symptomatic are considered “present” to school. Students identifying as symptomatic who do not attend Distance Learning will have absences changed to “excused absences” once documentation is submitted.

#### **Before School at Bus**

All students will be screened before boarding buses in their communities. If a student is determined to exhibit symptoms during the screening process before boarding the bus, that student **must return home**. Parents/guardians or students are to notify the school immediately to indicate that bus screening prohibited them from boarding the bus. Parents/guardians should seek medical advice for the student within 48 hours. Medical providers will determine if COVID-19 testing is needed. Documentation is required to return to school for all who are exhibiting symptoms of COVID-19. Medical documentation is to either indicate that COVID-19 PCR testing is negative with no restrictions, there is no evidence of illness that restricts school attendance, or documents that the individual is no longer contagious. Return to school is not permitted without this documentation.

Students are expected to participate in Distance Learning while remaining at home. Students participating in Distance Learning due to identifying as symptomatic are considered “present” to school. Students identifying as symptomatic who do not attend Distance Learning will have absences changed to “excused absences” once documentation is submitted.

### **On Campus Upon Entry**

All students and staff will be screened using a thermal scanning device as they enter the building using one of the three approved entrances. Anyone who is identified as having an elevated heat reading will be individually checked by a non-contact thermometer to determine if a fever is present. Sneezing, coughing, or other visible symptoms that may be interpreted as indicating that someone is COVID-19 symptomatic may be observed upon entry. Anyone whose temperature registers at or above 100.4°F, viewed as exhibiting symptoms associated with COVID-19, or reports that they are not feeling well will be directed immediately to the nurse’s Isolation Area. Students must keep masks on when reporting to the Isolation Area.

### **On Campus During School Day**

Students and staff are responsible to report to the nurse’s Isolation Area if they develop symptoms of COVID-19 at any time during the school day. Staff who view students exhibiting visual symptoms of COVID-19 are to send those students to the nurse’s Isolation Area immediately. Staff is to notify the nurse that a symptomatic student is being sent down. The nurse identifying anyone exhibiting symptoms after evaluation must contact administration immediately.

### **1.4 Isolation Area**

Anyone reporting to the Isolation Area is to have the reasonable expectation of being dismissed from school for the day. Therefore, those who report to the Isolation Area must bring all of their belongings with them. No one will be allowed to reenter the school from the Isolation Area if designated as being at risk for being infected with COVID-19. This includes keys, personal belongings, school work, and anything else that may be needed to get home safely and be prepared to participate in Distance Learning.

The Isolation Area is located in the Nurse’s Office. Next to the Nurse’s Office is an overflow area. This area is off limits to all. It is clearly labeled. There is seating provided. An exterior exit door is to be used for anyone who is being dismissed from school determined to be at risk of having COVID-19. No one is to enter the Isolation Area at any time, other than the nurse, authorized staff, or someone exhibiting symptoms associated with COVID-19. All health emergencies,

general sickness, medication needs, or other general health needs are to be addressed in the Nurse's Office. No one exhibiting COVID-19 symptoms is to enter the Nurse's Office.

The Nurse's Office will always remain locked. An intercom system is used to request access. Access to the Nurse's Office will be granted by the nurse only based on level of occupancy or emergency. Masks are to be worn at all times while in the Isolation Area or Nurse's Office. The nurse and/or authorized staff are to wear recommended personal protective equipment (PPE) when evaluating symptomatic students and staff in the Isolation Area. The nurse and/or authorized staff will evaluate those in the Isolation Area. Parents/guardians of students who are in the Isolation Area will be notified once the nurse has evaluated student health and safety.

- Evaluated: Not Sick
  - Students and staff who are not determined to be at risk of having COVID-19 will be allowed to return to the main population of the school
  - Parents/guardians are to be notified of any student who was sent to the Isolation Area
  - Parents/guardians will have the option of picking up students from school
  - Parents/guardians may give permission of students driving to school to go home for the day
  - Medical documentation is not necessary to return to school the following day
- Evaluated: Sick non-COVID-19
  - Students and staff who are not determined to be at risk of having COVID-19 may be allowed to return to the main population of the school
  - Students and staff may be required to go home due to severity of illness
  - Parents/guardians are to be notified of any student who was sent to the Isolation Area
  - Parents/guardians may be asked to pick up student from school
  - Parents/guardians may give permission of student driving to school to go home for the day if determined that they should go home
  - Medical documentation is not necessary to return to school the following day
- Evaluated: Sick with Symptoms of COVID-19 (Not Probable Case)
  - Students
    - Students who are determined to be at risk of having COVID-19 are not to leave the Isolation Area
    - Parents/guardians are to be notified of any student who was sent to the Isolation Area
    - Parents/guardians will be required to pick up students within the hour

- Parents are to pick up students from the Isolation Area Exit located to the right of the Main Entrance after checking in at the Main Office
    - Students will not be allowed to reenter the building to retrieve any items
    - The nurse may recommend that the student be taken home or to a healthcare facility
    - Parents/guardians should seek medical advice for the student within 48 hours
    - In extreme cases, an ambulance may be called to transport students to a healthcare facility
    - Medical providers will determine if COVID-19 testing is needed
    - Completed Attestation Form by parent or guardian is required to return to school for all who are exhibiting symptoms of COVID-19
    - Quarantine for exposed staff and students is not necessary at this time
    - Contact tracing measures will be initiated at onset in coordination with RIDOH
  - Staff
    - Staff who are determined to be at risk of having COVID-19 are not to leave the Isolation Area
    - Staff will be required to leave campus immediately
    - Staff must leave by the exterior Isolation Area Exit
    - Staff will not be allowed to reenter the building to retrieve any items
    - The nurse may recommend that the staff member report home or to a healthcare facility
    - Staff should seek medical advice within 48 hours
    - In extreme cases, an ambulance may be called to transport a staff member to a healthcare facility
    - Medical providers will determine if COVID-19 testing is needed
    - Completed Attestation Form is required to return to school for all who are exhibiting symptoms of COVID-19
    - Quarantine for exposed staff and students is not necessary at this time
    - Contact tracing measures will be initiated at onset in coordination with RIDOH
- Evaluated: Sick with Symptoms of COVID-19 (Probable Case)
  - Students
    - Students who are determined to be at risk of having COVID-19 are not to leave the Isolation Area
    - Parents/guardians are to be notified of any student who was sent to the Isolation Area



- Parents/guardians will be required to pick up students within the hour
  - Parents are to pick up students from the Isolation Area Exit located to the right of the Main Entrance after checking in at the Main Office
  - Students will not be allowed to reenter the building to retrieve any items
  - The nurse may recommend that the student be taken home or to a healthcare facility
  - Parents/guardians should seek medical advice for the student within 48 hours
  - COVID PCR (viral) test is recommended
  - In extreme cases, an ambulance may be called to transport students to a healthcare facility
  - Completed Attestation Form with test result by parent or guardian is required to return to school for all who are exhibiting symptoms of COVID-19
  - Medical documentation is to either indicate that COVID-19 testing is negative with no restrictions, there is no evidence of illness that restricts school attendance, or documents that the individual is no longer contagious. Return to school is not permitted without this documentation
  - Quarantine for exposed staff and students may be advised by RIDOH with one or more probable cases in school within the last 14 days.
  - Contact tracing measures will be initiated at onset in coordination with RIDOH
- Staff:
    - Staff who are determined to be at risk of having COVID-19 are not to leave the Isolation Area
    - Staff will be required to leave campus immediately
    - Staff must leave by the exterior Isolation Area Exit
    - Staff will not be allowed to reenter the building to retrieve an items
    - The nurse may recommend that the staff member report home or to a healthcare facility
    - Staff should seek medical advice within 48 hours
    - COVID PCR (viral) test is recommended
    - In extreme cases, an ambulance may be called to transport a staff member to a healthcare facility
    - Completed Attestation Form with test result is required to return to school for all who are exhibiting symptoms of COVID-19
    - Medical documentation is to either indicate that COVID-19 testing is negative with no restrictions, there is no evidence of illness that restricts

school attendance, or documents that the individual is no longer contagious. Return to school is not permitted without this documentation.

- Quarantine for exposed staff and students may be advised by RIDOH with one or more probable cases in school within the last 14 days
- Contact tracing measures will be initiated at onset in coordination with RIDOH
- Positive Test for COVID-19
  - Students or staff who test positive for COVID-19 must inform the school nurse immediately
  - All who are positive for COVID-19 must stay home and monitor health as per CDC/RIDOH guidelines
  - Close contacts are to be quarantined for 14 days since last COVID-19 exposure and seek medical advice
  - Close contacts to person infected do not have to quarantine if they tested positive for COVID-19 in the last 90 days
  - Medical documentation with a clear date for safe return must be received by the school **before** re entry will be allowed
  - Medical documentation is to either indicate that there is no evidence of illness that restrict school attendance or documents that the individual is no longer contagious. Return to school is not permitted without this documentation
  - RIDOH can provide a note for schools confirming isolation compliance
  - Contact tracing measure will be initiated at onset in coordination with RIDOH
- Staff or Student in Close Contact with Confirmed Case
  - Close contacts are to be quarantined for 14 days since the last COVID-19 exposure to the confirmed case and seek medical advice
  - If in the same household, quarantine begins once the confirmed case ends isolation
  - Medical documentation with a clear date for safe return must be received by the school **before** re entry will be allowed
  - Medical documentation is to either indicate that there is no evidence of illness that restricts school attendance or documents that the individual is no longer contagious. Return to school is not permitted without this documentation
  - RIDOH can provide a note for schools confirming isolation compliance
  - Contact tracing measures will be initiated at onset in coordination with RIDOH

## **1.5 Building Management**

Response Team: The Davies Response Team will use all information regarding someone being sick in the building to determine course of action. All quarantine, isolation, dismissal, and communication of such, if any, actions will be the responsibility of the Response Team.

Staff: Staff are to be able to recall all points of contact from anyone who is sent home during the day who is experiencing COVID-19 symptoms. All surface areas are to be disinfected immediately that may have come in contact with anyone experiencing COVID-19 symptoms during the school day. Staff is to be prepared to move students to a directed area if necessary.

Students: Students are to follow all directions to be moved out of an area that may have been shared by someone experiencing COVID-19 symptoms.

## **1.6 Clean and Disinfect**

- Any area that has been used by a person who is sick with COVID-19 symptoms is to be closed if the affected area can be isolated
- Open outside doors and windows to increase circulation in the area
- Clean and disinfect all areas used by the person who is sick
  - Classrooms and Contents
  - Bathrooms
  - Common Areas
  - Shared Materials or Equipment
  - Isolation Area (once vacant)
- Once clean and disinfected, all those who have not come in contact with the person who is sick may return to the cleaned areas if authorized
- Cleaning and disinfecting are defined as following all CDC guidelines, using approved materials and methods

## **1.7 Nurse Responsibilities**

The school nurse is responsible for all care of students in both the Nurse's Office and the Isolation Area. The nurse is not responsible for diagnosis of disease or infection.

- Ensure that all safety protocols are followed
- Evaluate all staff and students sent to the Isolation Area or Nurse's Office
- Determine if symptoms are common to COVID-19

- Contact all parents/guardians in any case if student is sent to Isolation Area
- Arrange for dismissal of students or staff who exhibit symptoms of COVID-19
- Refer parents/guardians of students or staff to their healthcare providers to determine when reentry to school is authorized
- Coordinate cleaning and disinfecting of Isolation Area or Nurse's Office in accordance to Davies Cleaning Policy as recommended by the CDC guidelines
- Contact administrator to report any student or staff who is being dismissed due to being symptomatic
- Trace symptomatic students or staff throughout the building to identify possible contact and contamination to coordinate with RIDOH
- With administrators, coordinate cleaning and disinfecting of all areas contacted by symptomatic students or staff
- Track all instances of Davies community reporting as symptomatic through any of the screening procedures, evaluation in the Isolation Area, or self-reporting
- Coordinate all reentry to school by communicating with health providers and families
- Report all instances of students or staff who test positive for COVID-19 to RIDOH
- Make recommendations to the Response Team of subsequent actions to be taken in the event of a symptomatic student or staff member is dismissed from school
  - Closing down areas
  - Quarantines of students and/or staff
  - Communication to staff and other community members
  - School closure
    - Full
    - Partial
    - Limited

## **1.8 Communication**

- Signs communicating symptoms posted at entrances
- Signs posted communicating access and location to Isolation Area
- Virtual community meetings with students, parents, and staff to discuss this policy and its importance to the health and safety of our community
- Information shared on school website about this policy and its importance to the health and safety of our community
- In-house professional development with staff before August 31 to reinforce the importance of this policy

## **1.9 Disclaimer**

This policy may be modified or discontinued at any time, at the sole discretion of William M. Davies, Jr. Career & Technical High School, based on updates to the guidelines set forth by the CED and RIDOH. Davies reserves the right to modify this policy at any time without notice. Daviess will notify employees of any such modifications via an electronic communication.

# Screening Policy 21-22

## 1.1 Authority

The purpose of screening students and staff of William M. Davies, Jr. Career & Technical High School (Davies) before entry into the building is to reduce the likelihood of the spread of COVID-19 on campus. The purpose of multiple screening opportunities is to provide additional assurances of building safety to all stakeholders.

## 1.2 Definitions

**Probable Symptoms of COVID-19** - Having one of the following symptoms: cough, shortness of breath, difficulty breathing, a new loss of smell or taste; or having two or more of the following symptoms: fever, chills, muscle aches, headache, sore throat, nausea/vomiting, diarrhea, fatigue, or congestion/runny nose.

**Screening** - Multiple safeguards employed by Davies to minimize the risk of attending school.

**Self-assessing** - A process where members of the Davies community will use technology to determine if they should report to school on any given day.

## 1.3 Policy

### Self Assessment

The Davies community will be required to self-assess before they leave their home to determine if they are exhibiting any symptoms associated with COVID-19. This screening process is necessary to ensure a safe environment on campus. Those who answer “yes” to any of the screening questions are **required to stay home**. This holds true for all Davies community members who need to enter the building.

### Data Collection and Data Privacy

All data collected from the self-assessment and subsequent screenings will remain confidential at all times. The information will be used to determine absence from school and to track possible outbreaks. The Attendance office will house and access all student data. The Nurse’s office will house and access all student and staff data. Staff information will be directed to Human Resources. All members of the Davies community are required to use the self-assessment application. Anyone who does not report by using the app will be assumed to

have self-assessed and is asymptomatic; therefore, safe to report to school. This information is not used to determine medical conditions.

All data is stored using Airtable. Airtable's data is encrypted both when it is sent to and from their servers, as well as when it is at rest. To protect the content in transit, Airtable uses 256-bit SSL/TLS encryption. At rest, Airtable content is protected using 256-bit AES encryption.

### **Davies Health Screening App**

Students and staff can download the Davies Health Screening app for Android and iOS. It is also available as a web-based application on the Davies issued Chromebooks.

Users authenticate using their school issued Google account (@daviestech.org). No additional usernames and passwords need to be created or collected. The app does not store or access user passwords, instead it simply verifies that one was able to successfully log in with one's daviestech.org Google account. Once logged in to a device, the app remembers the login information to ease daily screening.

Once logged in, a user will see the screening questions. Users are required to answer each of the questions in order to submit the screening. The "Submit" button will not be enabled until the user answers all of the questions. For convenience, the "No to all" button can be used to select "no" for each screening question.

When a user submits their response, the submission screen will remain until the system is reset for the next day's responses. If a user selects "No" for each of the screening questions, the app will thank them for their response. If a user selects "Yes" for any of the screening questions, the app will alert them that they are required to stay home that day.

### **Before School**

**Students:** Students who are experiencing probable symptoms of COVID-19 before the school day begins are to stay at home. They are to utilize the official Davies Health Screening app to self-report that they are symptomatic. Students are to follow the directions from the app after submitting daily screening regarding reporting to school. Students are required to communicate with their teachers for information about school work on any day that they do not report to school. Parents/guardians should seek medical advice for students who are symptomatic.

**Staff:** Staff who are experiencing probable symptoms of COVID-19 before the school day begins are to stay at home. They are to utilize the official Davies Health Screening app to self-report that they are symptomatic. Staff are to follow the directions from the app after submitting daily screening regarding reporting to school. Staff must communicate with their supervisor immediately. Staff must use Frontline to report an absence necessary if time permits.

### **Bus Assessment**

All students will be assessed before boarding buses in their communities. Transportation companies will be responsible for methods of screening and dissemination of information.

Any student who does not meet the safety criteria of the bus screening process **must return home**. Those students are to communicate with their teachers for information about school work that day. Parents/guardians should seek medical advice for students who are symptomatic.

### **1.4 Communication**

- Signs communicating screening protocols posted at entrances
- Virtual community meetings with students, parents, and staff to discuss this policy and its importance to the health and safety of our community
- Information shared on school website about this policy and its importance to the health and safety of our community
- In-house professional development with staff to reinforce the importance of this policy

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## 1.2 Definitions

**Probable Symptoms of COVID-19** - Having one of the following symptoms: cough, shortness of breath, difficulty breathing, a new loss of smell or taste; or having two or more of the following symptoms: fever, chills, muscle aches, headache, sore throat, nausea/vomiting, diarrhea, fatigue, or congestion/runny nose.

**Screening** - Multiple safeguards employed by Davies to minimize the risk of attending school.

**Self-assessing** - A process where members of the Davies community will use technology to determine if they should report to school on any given day.

**Temperature Check** - A non-contact evaluation of one's body temperature upon entering the building or at any time when falling ill in the building.

**Thermal Scanning** - A heat sensing technology used upon entrance to our building.

## 1.3 Policy

### Self Assessment

The Davies community will be required to self-assess before they leave their home to determine if they are exhibiting any symptoms associated with COVID-19. This screening process is necessary to ensure a safe environment on campus. Those who answer "yes" to any of the screening questions are **required to stay home**. This holds true for all Davies community members who need to enter the building.

## **Data Collection and Data Privacy**

All data collected from the self-assessment and subsequent screenings will remain confidential at all times. The information will be used to determine absence from school and to track possible outbreaks. The Attendance office and Nurse's office will house and access all student and staff data. Staff information will be directed to Human Resources. All members of the Davies community are required to use the self-assessment application. Anyone who does not report by using the app will be assumed to have self-assessed and is asymptomatic; therefore, safe to report to school. This information is not used to determine medical conditions.

All data is stored using Airtable. Airtable's data is encrypted both when it is sent to and from their servers, as well as when it is at rest. To protect the content in transit, Airtable uses 256-bit SSL/TLS encryption. At rest, Airtable content is protected using 256-bit AES encryption.

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Once logged in, a user will see the screening questions. Users are required to answer each of the questions in order to submit the screening. The "Submit" button will not be enabled until the user answers all of the questions. For convenience, the "No to all" button can be used to select "no" for each screening question.

When a user submits their response, the submission screen will remain until the system is reset for the next day's responses. If a user selects "No" for each of the screening questions, the app will thank them for their response. If a user selects "Yes" for any of the screening questions, the app will alert them that they are required to stay home that day.

## **Before School**

**Students:** Students who are experiencing probable symptoms of COVID-19 before the school day begins are to stay at home. They are to utilize the official Davies Health Screening app to self-report that they are symptomatic. Students are to follow the directions from the app after submitting daily screening regarding reporting to school. Students are required to participate in

distance learning on any day that they do not report to school. Parents/guardians should seek medical advice for students who are symptomatic.

**Staff:** Staff who are experiencing probable symptoms of COVID-19 before the school day begins are to stay at home. They are to utilize the official Davies Health Screening app to self-report that they are symptomatic. Staff are to follow the directions from the app after submitting daily screening regarding reporting to school. Staff must communicate with their supervisor immediately. Staff must use Frontline to report an absence necessary if time permits.

### **Bus Assessment**

All students will be assessed before boarding buses in their communities. Transportation companies will be responsible for methods of screening and dissemination of information.

Any student who does not meet the safety criteria of the bus screening process **must return home**. Bus personnel will notify the school with the names of students who were sent home after screening. Those students are to participate in Distance Learning that day. Parents/guardians should seek medical advice for students who are symptomatic.

### **Building Entrance Assessment**

- Students will enter the building using only one of the three approved school entrances
  - Guidance Entrance
  - Courtyard Entrance
  - Main Entrance
- Students are not to enter the Modular Building or Annex Building unless they have first entered one of the three approved areas and have been successfully screened.
- Staff will enter by the Main Entrance only
- Staff is not to enter the Modular Building or Annex Building unless they have first entered the Main Entrance and have been successfully screened
- All will follow the same guidelines upon entry to the building regarding the screening process
  - Thermal scanning devices will be located at each approved entrance
  - Each entrance will have at least one staff member monitoring the thermal scanner and another staff member to administer a temperature check
  - All walking into the building will be scanned for elevated heat levels
  - Upon entering the building students and staff must remove hats and headgear and look in the direction of the thermal-scanning camera
  - Those indicating an elevated heat rating will be directed to step aside to have a non-contact body temperature reading done

- Those who are not indicated as having an elevated heat rating will be permitted to enter the building
- Those conducting the temperature assessment will instruct anyone registering a temperature of 100.4°F or higher to report to the Isolation Area in the nurse's office
- At this time, students who declare that they were not symptomatic when leaving home but are now ill, will be directed to the Isolation Area
- Staff members at the entrances must communicate to the nurse immediately that someone is reporting to the Isolation Area

#### **1.4 Communication**

- Signs communicating screening protocols posted at entrances
- Virtual community meetings with students, parents, and staff to discuss this policy and its importance to the health and safety of our community
- Information shared on school website about this policy and its importance to the health and safety of our community
- In-house professional development with staff before August 31 to reinforce the importance of this policy

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# Social Distancing Policy

## 1.1 Authority

COVID-19 is mainly spread among people who are in close contact. Some people can spread the virus before symptoms occur, or even if they have no symptoms, it is important to limit or avoid contact with people who might be contagious. It is also important to be aware that social distancing both helps minimize the risk of infection to others and to oneself.

## 1.2 Definition

**Social Distancing** - The act of keeping oneself physically distant from other people. The recommendation is that individuals maintain distance from others where possible. In some instances, that is three (3) to six (6) feet. In other settings, it means to maximize the space available. Social distancing also involves minimizing contact with communal surfaces.

## 1.3 Policy

The Governor, Commissioner of Education and Rhode Island Department of Health (RIDOH) have determined that face coverings are to be worn in school, even in stable settings. As such, William M. Davies, Jr. Career & Technical High School (Davies) will promote a universal masking approach in all communications and associated policies.

Use of communal spaces is discouraged.

## 1.4 Classrooms

- Classrooms are to be arranged in a way that adheres to guidelines.
- Students must be spaced at maximized intervals when possible.
- Instructors must maintain a distance from students at all times.
- Permanent seating assignments are required.
- When group work is required, same or stable grouping must be maintained.
- Minimize movement in the classroom.
- All desks must face the same direction if possible.
- Sharing of materials or devices is allowed with proper precautions and safeguards applied.
- When exiting a classroom, all social distancing norms are to be followed.

- All classrooms may increase ventilation by use of open windows, open doors, and fans blowing away from students if building security can be maintained during the school day.

### **1.5 Offices**

- All occupants must maintain maximum distance from each other.
- Office access is by appointment or invitation only (There is no open-door policy)
  - Offices will take request by phone to give permission for entry
  - This applies to all offices, including, but not limited to, the Nurse's Office, Main Office, Attendance Office, Guidance, Administrator's offices, Human Resources, Social Worker's offices
- All entrants must stay behind any protective shields and/or remain at a distance from any office desk
- The mailroom is a small area where individuals must respect each other's space.

### **1.6 Bathrooms**

- All occupants must maintain a reasonable distance from each other.
- Do not enter bathrooms at full capacity
  - Bathrooms are fully open
- Wash hands thoroughly before leaving bathroom.

### **1.7 Hallways**

- Adhere to all social distancing guidelines
  - Avoid congregating in any area
  - Masks must be worn at all times in hallway
  - Attempt to maintain spacing from others
- Follow all traffic directions while traveling through the building
  - Signs and physical barriers will indicate direction of travel
  - Keep the flow of traffic moving forward
  - Always stay to the right when traveling through the building
  - Do not stop until reaching destination

### **1.8 Lockers**

- Students are encouraged to keep all belongings in a backpack and refrain from using lockers.
- If students should select a locker, they should not share them and must have a lock.

### **1.9 Arrival to School**

- Students are to enter the building immediately once arriving on campus.

- All students must be wearing masks, have their IDs, and be practicing safe social distancing when entering the building.
- Students will enter the building using only one of the two approved school entrances:
  - Courtyard Entrance
  - Main Entrance
- Supervisors of approved areas will monitor capacity.
- Students will report to another approved area if entry to one area is prohibited due to reaching its capacity.
- Students must wear masks at all times, even when students are in stable groups and socially distanced.

### **1.10 Transportation**

- Arrival
  - Bus Drop Off
    - Students being dropped off in the rear of the building are to enter the building using one entrance only
      - Courtyard Entrance
    - Students must be wearing masks before entering building.
    - Social distancing protocols are to be followed at all times when leaving buses to enter building.
  - Driving to School
    - All students who hold a valid driver's license and are insured may drive to school.
    - Carpooling and ridesharing are encouraged to lessen the large number of students who arrive by bus.
    - Students and staff and their passengers who arrive to Davies by driving are to park in designated parking areas only
    - Students and staff are to enter the building at the Main Entrance only
    - Students must be wearing masks before entering building
    - Social distancing protocols are to be followed at all times when leaving the parking areas to enter building
  - Dropping off by Car
    - Carpooling and ridesharing are encouraged to lessen the large number of students who arrive by bus
    - Students who are dropped off at the front of the building must enter the building at the Main Entrance only
    - Students must be wearing masks before entering building

- Social distancing protocols are to be followed at all times when leaving the vehicles to enter building
  - RIPTA/Specialty Buses
    - Students who arrive by RIPTA transportation and/or specialty transportation must enter the building at the Main Entrance only
    - Students must be wearing masks before entering building
    - Social distancing protocols must be followed at all times when leaving transportation to enter building
- Dismissal - All students must leave the building at dismissal unless they are scheduled for after school activities.
  - Rear Bus Dismissal
    - At dismissal time students are to use any exit to report to the bus area in the back of the building.
    - All students must be wearing masks during dismissal and while boarding buses.
    - Students riding on buses parked in the first boarding stage are to board buses immediately.
    - Students riding on buses that are not in the boarding area must wait in the designated areas away from the boarding area with masks on:
      - Courtyard
      - Covered area outside from Pre-Engineering hallway
      - The left and right of the Guidance ramp
    - Once the first row of buses has left, students will wait for the next row of buses to stop at the boarding area.
    - When the second row of buses has stopped at the boarding areas, students may leave the designated waiting areas.
    - Once the second row of buses has left, remaining students may wait at the boarding area for remaining buses.
  - Driving to School
    - At dismissal time students are to use any exit to report to the parking area in front of the building.
    - All students must be wearing masks during dismissal.
    - Students are to utilize all walks and stairs to walk following social distancing protocols.
    - Students are to leave campus once their entire party has reached their parked vehicles safely.
  - Student Pick Up



- At dismissal time students are to use any exit to report to the Student Pick Up Area at the back of the Student Parking Lot in the front of the building.
- All students must be wearing masks during dismissal.
- Students are to utilize all walks and stairs to walk to get to the Student Pick Up Area while following social distancing protocols.
- Signs will direct vehicles to the Student Pick Up Area upon arrival to campus.
- There will be no travel or parking in the circle area, fire lane area, visitor parking, handicap parking, or in the auto careers parking area. There will be no exception.
- Students are to leave campus once their entire party has reached their parked vehicles safely.
- RIPTA/Specialty Buses
  - At dismissal time students are to use any exit to report to the circle drive area in front of the building.
  - All students must be wearing masks during dismissal.
  - Only RIPTA and specialty buses will be allowed on the circle drive.
  - Students are to board all RIPTA and specialty buses immediately.

### 1.11 Food Service

- Breakfast
  - Food service personnel will process each student individually
  - Students must use IDs to scan information to allow for non-contact transactions
  - Once breakfast is acquired, students may bring food into approved areas for eating. If the capacity of an approved area has been reached, students will be directed to report to a different approved area:
    - Cafetorium (Capacity 75)
    - Auto Wing (Capacity 75)
    - 3rd Floor from Rooms 219 to 227 (Capacity 100)
    - Science Wing from Rooms 205 to 218 (Capacity 100)
    - Lecture Hall (Capacity 25) (*Open for full return only*)
    - Lower Commons (Capacity 100) (*Open for full return only*)
  - Safe social distancing protocols must be followed at all times
  - Masks may be removed to eat once students have arrived at an approved area and are able to practice safe social distancing protocols
  - Students are to dispose of all trash responsibly in provided receptacles

- Lunch
  - There will be five (5) lunch distribution stations providing full lunch service during scheduled lunch periods
  - Each classroom will be assigned a specific station to report to get lunch
    - Station A is located in the Atrium (Atrium Station) located to the side of the Main Staircase
      - Students will stay to the right to prevent traffic from being congested
    - Station B is located in the Cafetorium. It is the traditional lunch line that enters to the left of the cashier station near the kitchen
      - Students will enter and exit the Cafetorium at the rear doors near either the Patriot Dining Room or Electrical/Auto Body
      - Students are to line up on the same side of the Cafetorium as this service line
    - Station C is located in the Cafetorium. It is the traditional lunch line that enters to the right of the cashier station
      - Students will enter and exit the Cafetorium at the rear doors near either The Patriot Dining Room or Electrical/Auto Body
      - Students are to line up on the same side of the Cafetorium as this service line
    - Station D is located in the Cafetorium. It is located on the front of the stage
      - Students enter only from the Auto Wing to cross the stage
      - Traffic to this line is one way
      - Students are to exit into the 100 Wing only
    - Station E is located in the Cafetorium. It is located at the back of the stage.
      - Students enter only from the Auto Wing to cross the stage
      - Traffic to this line is one way
      - Students are to exit into the 100 Wing only
  - Students must use IDs to scan information to allow for non-contact transactions.
  - Students must report to an approved area for lunch once their lunch transaction has been completed. If the capacity of an approved area has been reached, students will be directed to report to a different approved area.
  - Students must report to an approved area for lunch once the lunch period begins if they are not going to a lunch station. If the capacity of an approved area has been reached, students will be directed to report to a different approved area.
    - Cafetorium (Seated Capacity 75)

- Old Machine Shop (Seated Capacity 80)
- Quiet Lunch Room (Room 206) (Seated Capacity 5)
- Auto Wing (Seated Capacity 50) (*Open for full return only*)
- Lecture Hall (Seated Capacity 25) (*Open for full return only*)
- Safe social distancing protocols must be followed at all times
- Masks may be removed to eat once students have arrived at an approved area and are able to practice safe social distancing protocols
- Students are to dispose of all trash responsibly in provided receptacles
- Lunch supervisors will dismiss areas
- Students are to return to class following all protocols

### **1.12 Guests**

- Davies will make every effort to limit guests during the school day
- All guests are to report to either the Main Entrance or the Guidance Entrance as directed
- Guests must be screened before entry to the building as per Davies policy
- Any guest who answers “yes” to any of the COVID-19 screening questions or is exhibiting symptoms associated with COVID-19 will not be allowed to enter the building.
- Parents/guardians who are dismissing students who have been evaluated as exhibiting symptoms associated with COVID-19 are to report to the Isolation Area Exit to the right of the Main Entrance once identification has been verified. They are not to enter the Main Entrance.
- Parents/guardians who are dismissing students who are ill but not exhibiting symptoms associated with COVID-19 will be allowed to enter the Main Entrance once identification is verified. They are to report to the Nurse’s Office.
- Parents/guardians who are dismissing students for non-sick purposes will report to the Attendance Office.
- Guests with official business or appointment at either the Guidance Entrance or the Main Entrance who are successfully screened and are allowed into the building must report immediately to the Guidance Office or Main Office.
- All guests who enter the building must have their name, contact phone number, and time of arrival and departure documented at the entry office.
- Guests and vendors that enter the building after regular school hours will have the areas visited cleaned and disinfected upon conclusion of visit.

### **1.13 Communication**

- Signs communication social distancing posted throughout building
- Signs indicating access to offices and areas posted where applicable
- Signs indicating capacity for all common areas

- Signs indicating preferred travel throughout the building
- Signs at all food distribution areas
- Virtual community meetings with students, parents, and staff to discuss policy and its importance to the health and safety of our community
- Information shared on the school website about policy and its importance to the health and safety of our community
- In-house professional development with staff before August 31 to reinforce the importance of this policy

#### **1.14 Disclaimer**

This policy may be modified or discontinued at any time, at the sole discretion of William M. Davies, Jr. Career & Technical High School, based on updates to the guidelines set forth by the CED and RIDOH. Davies reserves the right to modify this policy at any time without notice. Daviess will notify employees of any such modifications via an electronic communication.

# Social Distancing Policy

## 1.1 Authority

COVID-19 is mainly spread among people who are in close contact. Some people can spread the virus before symptoms occur, or even if they have no symptoms, it is important to limit or avoid contact with people who might be contagious. It is also important to be aware that social distancing both helps minimize the risk of infection to others and to oneself.

## 1.2 Definition

**Social Distancing** - The act of keeping oneself physically distant from other people. The recommended spacing is six (6) feet. That is approximately two arm lengths away from someone. Social distancing also involves minimizing contact with communal surfaces.

## 1.3 Policy

The Governor, Commissioner of Education and Rhode Island Department of Health (RIDOH) have determined that face coverings are to be worn in school, even in stable settings where six feet of distance can be continuously maintained. As such, William M. Davies, Jr. Career & Technical High School (Davies) will promote a universal masking approach in all communications and associated policies.

Use of communal spaces is discouraged.

## 1.4 Classrooms

- Classrooms are to be arranged in a way that adheres to guidelines.
- Students must be spaced at six foot intervals when possible.
- Instructors must maintain a six foot distance from students at all times.
- Permanent seating assignments are required.
- When group work is required, same or stable grouping must be maintained.
- Minimize movement in the classroom.
- All desks must face the same direction.
- There is to be no sharing of materials or devices unless proper precautions and safeguards are applied.
- When exiting a classroom, all social distancing norms are to be followed.

- All classrooms may increase ventilation by use of open windows, open doors, and fans blowing away from students if building security can be maintained during the school day.

### **1.5 Offices**

- All occupants must maintain six foot distance from each other.
- Office access is by appointment or invitation only (There is no open-door policy)
  - Offices will take request by phone to give permission for entry
  - This applies to all offices, including, but not limited to, the Nurse's Office, Main Office, Attendance Office, Guidance, Administrator's offices, Human Resources, Social Worker's offices
- All entrants must stay behind any protective shields and/or remain at a six foot distance from any office desk
- The mailroom has a capacity of two (2) people that must be observed.

### **1.6 Bathrooms**

- All occupants must maintain a six foot distance from each other.
- Do not enter bathrooms at full capacity
  - Bathrooms have been adapted to adhere to social distancing guidelines
  - Capacity of bathrooms will be posted.
- Wash hands thoroughly before leaving bathroom.

### **1.7 Hallways**

- Adhere to all social distancing guidelines
  - Avoid congregating in any area
  - Masks must be worn at all times in hallway
  - Attempt to maintain a six foot spacing from others
- Follow all traffic directions while traveling through the building
  - Signs and physical barriers will indicate direction of travel
  - Keep the flow of traffic moving forward
  - Always stay to the right when traveling through the building
  - Do not stop until reaching destination

### **1.8 Lockers**

- Students are encouraged to keep all belongings in a backpack and refrain from using lockers.
- If students should select a locker, ensure that it is at least six feet from another student's locker to maintain social distancing.

## 1.9 Arrival to School

- Students are to enter the building immediately once arriving on campus.
- All students must be wearing masks, have their IDs, and be practicing safe social distancing when entering the building.
- Students are not to enter the Modular Building or Annex Building unless they have first entered one of the three approved areas and have been successfully screened.
- Students will enter the building using only one of the three approved school entrances:
  - Guidance Entrance
  - Courtyard Entrance
  - Main Entrance
- Staff will enter by the Main Entrance only.
- All will be screened upon entering according to the [Screening Policy](#).
- Upon entering the building, students may stay to the right to go through the breakfast line, or they may stay to the left to report to an approved area to wait until dismissal to Period 1.
- Students who collect breakfast will also report to an approved area to wait until dismissal to Period 1.
  - Cafetorium (Seated Capacity 75)
  - Auto Wing (Standing Capacity 75)
  - 3rd Floor from Rooms 219 to 227 (Capacity 100)
  - Science Wing from Rooms 205 to 218 (Capacity 100)
  - Lecture Hall (Seated Capacity 25) (*Open for full return only*)
  - Lower Commons (Capacity 100) (*Open for full return only*)
  - Gym (NO FOOD ALLOWED) (Capacity 200) (*Open for full return only*)
- All approved waiting areas will have a capacity assigned.
- Supervisors of approved areas will monitor capacity.
- Students will report to another approved area if entry to one area is prohibited due to reaching its capacity.
- Students must wear masks at all times, even when students are in stable groups and socially distanced.

## 1.10 Transportation

- Arrival
  - Bus Drop Off
    - Students being dropped off in the rear of the building are to enter the building using two entrances only
      - Guidance Entrance
      - Courtyard Entrance

- Students must be wearing masks before entering building.
    - Social distancing protocols are to be followed at all times when leaving buses to enter building.
  - Driving to School
    - All students who hold a valid driver's license and are insured may drive to school.
    - Carpooling and ridesharing are encouraged to lessen the large number of students who arrive by bus.
    - Students and staff and their passengers who arrive to Davies by driving are to park in designated parking areas only
    - Students and staff are to enter the building at the Main Entrance only
    - Students must be wearing masks before entering building
    - Social distancing protocols are to be followed at all times when leaving the parking areas to enter building
  - Dropping off by Car
    - Carpooling and ridesharing are encouraged to lessen the large number of students who arrive by bus
    - Students who are dropped off at the front of the building must enter the building at the Main Entrance only
    - Students must be wearing masks before entering building
    - Social distancing protocols are to be followed at all times when leaving the vehicles to enter building
  - RIPTA/Specialty Buses
    - Students who arrive by RIPTA transportation and/or specialty transportation must enter the building at the Main Entrance only
    - Students must be wearing masks before entering building
    - Social distancing protocols must be followed at all times when leaving transportation to enter building
- Dismissal - All students must leave the building at dismissal unless they are scheduled for after school activities.
  - Rear Bus Dismissal
    - At dismissal time students are to use any exit to report to the bus area in the back of the building.
    - All students must be wearing masks during dismissal and while boarding buses.
    - Students riding on buses parked in the first boarding stage are to board buses immediately.



- Students riding on buses that are not in the boarding area must wait in the designated areas away from the boarding area with masks on:
  - Courtyard
  - Covered area outside from Pre-Engineering hallway
  - The left and right of the Guidance ramp
- Once the first row of buses has left, students will wait for the next row of buses to stop at the boarding area.
- When the second row of buses has stopped at the boarding areas, students may leave the designated waiting areas.
- Once the second row of buses has left, remaining students may wait at the boarding area for remaining buses.
- Driving to School
  - At dismissal time students are to use any exit to report to the parking area in front of the building.
  - All students must be wearing masks during dismissal.
  - Students are to utilize all walks and stairs to walk following social distancing protocols.
  - Students are to leave campus once their entire party has reached their parked vehicles safely.
- Student Pick Up
  - At dismissal time students are to use any exit to report to the Student Pick Up Area at the back of the Student Parking Lot in the front of the building.
  - All students must be wearing masks during dismissal.
  - Students are to utilize all walks and stairs to walk to get to the Student Pick Up Area while following social distancing protocols.
  - Signs will direct vehicles to the Student Pick Up Area upon arrival to campus.
  - There will be no travel or parking in the circle area, fire lane area, visitor parking, handicap parking, or in the auto careers parking area. There will be no exception.
  - Students are to leave campus once their entire party has reached their parked vehicles safely.
- RIPTA/Specialty Buses
  - At dismissal time students are to use any exit to report to the circle drive area in front of the building.
  - All students must be wearing masks during dismissal.
  - Only RIPTA and specialty buses will be allowed on the circle drive.

- Students are to board all RIPTA and specialty buses immediately.

### 1.11 Food Service

- Breakfast
  - There will be three (3) remote distribution stations which are located near approved school entrances:
    - The Atrium Station located to the side of the Main Staircase will service students arriving through the Main Entrance at the front of the school
    - The 100 Wing Station located outside of the Patriot Dining Room will service students entering from the Courtyard
    - The Upper Crossing Station located outside of the Lecture Hall will service students entering through the Guidance entrance
  - Students who choose to get breakfast are to stay to the right of the station at a safe social distance.
  - Food service personnel will process each student individually
  - Students must use IDs to scan information to allow for non-contact transactions
  - Once breakfast is acquired, students may bring food into approved areas for eating. If the capacity of an approved area has been reached, students will be directed to report to a different approved area:
    - Cafetorium (Capacity 75)
    - Auto Wing (Capacity 75)
    - 3rd Floor from Rooms 219 to 227 (Capacity 100)
    - Science Wing from Rooms 205 to 218 (Capacity 100)
    - Lecture Hall (Capacity 25) (*Open for full return only*)
    - Lower Commons (Capacity 100) (*Open for full return only*)
  - Safe social distancing protocols must be followed at all times
  - Masks may be removed to eat once students have arrived at an approved area and are able to practice safe social distancing protocols
  - Students are to dispose of all trash responsibly in provided receptacles
- Lunch
  - There will be five (5) lunch distribution stations providing full lunch service during scheduled lunch periods
  - Each classroom will be assigned a specific station to report to get lunch
    - Station A is located in the Atrium (Atrium Station) located to the side of the Main Staircase
      - Students will stay to the right to prevent traffic from being congested

- Station B is located in the Cafetorium. It is the traditional lunch line that enters to the left of the cashier station near the kitchen
  - Students will enter and exit the Cafetorium at the rear doors near either the Patriot Dining Room or Electrical/Auto Body
  - Students are to line up on the same side of the Cafetorium as this service line
- Station C is located in the Cafetorium. It is the traditional lunch line that enters to the right of the cashier station
  - Students will enter and exit the Cafetorium at the rear doors near either The Patriot Dining Room or Electrical/Auto Body
  - Students are to line up on the same side of the Cafetorium as this service line
- Station D is located in the Cafetorium. It is located on the front of the stage
  - Students enter only from the Auto Wing to cross the stage
  - Traffic to this line is one way
  - Students are to exit into the 100 Wing only
- Station E is located in the Cafetorium. It is located at the back of the stage.
  - Students enter only from the Auto Wing to cross the stage
  - Traffic to this line is one way
  - Students are to exit into the 100 Wing only
- Students must use IDs to scan information to allow for non-contact transactions.
- Students must report to an approved area for lunch once their lunch transaction has been completed. If the capacity of an approved area has been reached, students will be directed to report to a different approved area.
- Students must report to an approved area for lunch once the lunch period begins if they are not going to a lunch station. If the capacity of an approved area has been reached, students will be directed to report to a different approved area.
  - Cafetorium (Seated Capacity 75)
  - Old Machine Shop (Seated Capacity 80)
  - Quiet Lunch Room (Room 206) (Seated Capacity 5)
  - Auto Wing (Seated Capacity 50) (*Open for full return only*)
  - Lecture Hall (Seated Capacity 25) (*Open for full return only*)
- Safe social distancing protocols must be followed at all times
- Masks may be removed to eat once students have arrived at an approved area and are able to practice safe social distancing protocols
- Students are to dispose of all trash responsibly in provided receptacles

- Lunch supervisors will dismiss areas
- Students are to return to class following all protocols

### **1.12 Guests**

- Davies will make every effort to limit guests during the school day
- All guests are to report to either the Main Entrance or the Guidance Entrance as directed
- Guests must be screened before entry to the building as per Davies policy
- Any guest who answers “yes” to any of the COVID-19 screening questions or is exhibiting symptoms associated with COVID-19 will not be allowed to enter the building.
- Parents/guardians who are dismissing students who have been evaluated as exhibiting symptoms associated with COVID-19 are to report to the Isolation Area Exit to the right of the Main Entrance once identification has been verified. They are not to enter the Main Entrance.
- Parents/guardians who are dismissing students who are ill but not exhibiting symptoms associated with COVID-19 will be allowed to enter the Main Entrance once identification is verified. They are to report to the Nurse’s Office.
- Parents/guardians who are dismissing students for non-sick purposes will report to the Attendance Office.
- Guests with official business or appointment at either the Guidance Entrance or the Main Entrance who are successfully screened and are allowed into the building must report immediately to the Guidance Office or Main Office.
- All guests who enter the building must have their name, contact phone number, and time of arrival and departure documented at the entry office.
- Guests and vendors that enter the building after regular school hours will have the areas visited cleaned and disinfected upon conclusion of visit.

### **1.13 Communication**

- Signs communication social distancing posted throughout building
- Signs indicating access to offices and areas posted where applicable
- Signs indicating capacity for all common areas
- Signs indicating preferred travel throughout the building
- Signs at all food distribution areas
- Virtual community meetings with students, parents, and staff to discuss policy and its importance to the health and safety of our community
- Information shared on the school website about policy and its importance to the health and safety of our community
- In-house professional development with staff before August 31 to reinforce the importance of this policy

#### **1.14 Disclaimer**

This policy may be modified or discontinued at any time, at the sole discretion of William M. Davies, Jr. Career & Technical High School, based on updates to the guidelines set forth by the CED and RIDOH. Davies reserves the right to modify this policy at any time without notice. Daviess will notify employees of any such modifications via an electronic communication.

# **Athletic Guidance (COVID)**

## **1.1 Authority**

Coaches and the Athletic Director are responsible for enforcing and following all policies of William M. Davies, Jr. Career & Technical High School (Davies) and the Rhode Island Interscholastic League (RIIL) and ensuring that all present at any activity are made aware of these guidelines. Anyone refusing to adhere to these guidelines must be immediately directed to leave any event.

## **1.2 Policy**

### **Health**

- Athletes with pre-existing pulmonary issues (i.e. asthma) must be medically cleared to participate while wearing a facemask
- Coaches, staff and athletes must notify the school administration when they have had a COVID-19 test and are awaiting results
- Officials must notify their assignor when they have had a COVID-19 test and are awaiting results
- If an athlete or staff member is observed during a team event to have any signs and/or symptoms of COVID-19, they will not be allowed to participate
  - That person must isolate immediately
  - Parent is to be notified immediately
  - Student is to be sent home
  - Nurse and Administration are to be notified immediately
  - Student is to be tested
  - If Positive, contact tracing will be initiated

### **Screening**

- Davies employees and athletes must complete Davies Health App daily before leaving the house
- No-touch temperature check for every individual that enters an event
  - Anyone who registers 100.4 degrees F may not enter the event
- Screening questions must be completed by all individuals who have not used the Davies Health App as a screening tool

### Contact Information

- Accurate daily attendance for all practices and games must be taken and submitted to the nurse and administration
  - This includes coaches and other personnel present
- Accurate attendance of all visiting team attendees to an event
- Keep a sign in log of all individuals who attend any practice or game outside of team units
  - First and Last Name
  - Phone number
  - Bench seats are to be assigned to all bench personnel and players for the duration of an entire contest. Players are not to share seats.

### Face Coverings

- Cloth face masks with more than one layer
- No Gaiters
- Coaches, Trainers, Game Supervisors, Scorers, Spectators, Athletes must wear masks 100% of the time
  - **This means athletes and officials actively involved in practice or game play must be wearing cloth masks at all times**
- Those not engaged in active play may remove masks if socially distanced for hydration breaks
- Athletes should have multiple masks to change wet, soiled, or damaged masks during practices or games
- A designated area must be identified for individuals to take a mask break if needed, remembering to follow all safety protocols

### Social Distancing

- Six feet at all times, including athlete bench
- Coaches, scorers, game supervisors, athletes not engaged in active play, and spectators must be at a distance of six feet at all times
- No hugging, high fives, hand-shaking, fist bumps, or other types of physical shows of support or celebration is permitted
- Non-essential individuals at any event must maintain a 14-foot barrier from the outermost limit of play
- Only the scorer and timekeeper are allowed at the official's table, and they are to be seated six feet apart from each other

## **Hand Cleaning**

- Hand sanitizer must be used frequently at practices
- Hand sanitizer must be stationed at each bench at games
- Wash hands regularly
- Bring hand sanitizer along with medical supplies to all away events

## **Cleaning**

- Equipment is to be cleaned according to RIIIL guidelines
- Surfaces are to be wiped down after use
- Provide visiting teams and officials with cleaning supplies if needed
- All areas used are to be disinfected after use
  - Athletic Director's responsibility, or
  - Coordinate with custodians

## **Spectators**

- Spectators will not be allowed at this time
- Press or other special guests must be approved by administration
- Cheerleading teams are not permitted at indoor events

## **Positive Cases/Quarantine**

- Athletes who test positive must be cleared by their primary care physician for full participation in order to return to practice and/or games
- Upon return, athletes must complete the 7-day progression protocol below without shortness of breath, respiratory difficulty, chest pain, chest tightness, palpitations, lightheadedness, the feeling of fainting, or fainting before returning to full activity
  - Stage 1 (2 Days)
    - Light activity for 15 minutes or less
    - No resistance training
  - Stage 2 (1 Day)
    - Simple movement activity for 30 minutes or less
    - No resistance training
  - Stage 3 (1 Day)
    - More complex training for 45 minutes or less
    - No resistance training
  - Stage 4 (2 Days)
    - Normal training activity for 60 minutes or less
  - Stage 5
    - Return to full activity



### **Pending Tests**

- Staff, athletes, officials, spectators are not permitted to be in attendance while awaiting COVID-19 test results
- Nurse and administration must be notified

### **Locker Rooms**

- Locker rooms are not to be used
- Athletes and officials are to arrive at an event dressed for practice or games accordingly
- Athletes are to keep personal belongings in a predetermined area, six feet apart from others' belongings for the duration of practice or game
- Showers are not permitted on campus

### **Transportation**

- Seating charts on buses are mandatory and must be the same for the entire season of play
- Masks must be worn at all times by all on the bus
- Follow all host policies and guidelines
- Always have all students' contact information available in the event a parent/guardian needs to be contacted to remove a student from an event

### **Academic Recovery (AR)**

- Athletes are not able to participate in practices or games if those events are during their assigned AR classes
- Athletes who do not attend AR classes may become ineligible as per Davies AR policy

### **1.3 Disclaimer**

This policy may be modified or discontinued at any time, at the sole discretion of William M. Davies, Jr. Career & Technical High School, based on updates to the guidelines set forth by the CED and RIDOH. Davies reserves the right to modify this policy at any time without notice. Daviess will notify employees of any such modifications via an electronic communication.